



Employment Application

Restaurant is independently owned and operated. Please provide complete and legible information. An incomplete application may affect your consideration for employment. If you need assistance in completing the application please let us know so that we can discuss reasonable accommodations. The acceptance of this application is not an indication that a job opening exists. The Library Bar & Grill is an equal opportunity employer committed to a policy of non discrimination with respect to race, color, religion, sex, national origin, disability, age and any other class protected by Federal, State, or local law. Depending on location this may include but is not limited to marital status and sexual orientation. In the processing of this application, we may perform routine inquiries that will provide information concerning your personal history and past work experience. Proof of age, military service and education may be required upon hiring. The Library Bar & Grill is an equal opportunity employer.

General Information

Last Name: _____ First Name: _____ Middle: _____

Personal Address: _____

Day Phone: _____ Evening Phone: _____ Date: _____

Email: _____

Have you ever applied with us before? Yes No Have you ever been employed with us before? Yes No

Are you eligible/authorized to work in the U.S.? Yes No Are you 18 or older? Yes No

How were you referred? News Social Media Friend Other: _____

Personal Information

Type of work desired: _____ Salary Expected: _____

Store Location: _____ 2nd Choice: _____

Applying for: Full Time Part Time Seasonal

Please specify days & hours available for work (inability to work certain days/hours will not necessarily disqualify you from employment)

Mon: _____ Tues: _____ Wed: _____ Thur: _____ Fri: _____ Sat: _____ Sun: _____

Would you relocate? Yes No Would you travel? Yes No If yes, list location preferences _____

Education Information

School	# of Years Completed	Name/Address	GPA	Did You Graduate	Study/Major

Military Service Record

Have you served in the Armed Forces of the United States: Yes No

If yes: From: _____ To: _____ Rank at Discharge: _____

State duties or training: _____

Employment Application



Employment Record

List all employment for the past 5 years, starting with the most recent or present employer. If necessary, attach a separate sheet of paper with additional information. Resume CANNOT be substituted for completing employee record.

Employer: _____ Nature of Business: _____

Address: _____ Phone#: _____

Title: _____ Supervisor & Title: _____

From: _____ To: _____ Hours/Week: _____ Ending Salary: _____

Reason for Leaving: _____

Specific Responsibilities: _____

Employer: _____ Nature of Business: _____

Address: _____ Phone#: _____

Title: _____ Supervisor & Title: _____

From: _____ To: _____ Hours/Week: _____ Ending Salary: _____

Reason for Leaving: _____

Specific Responsibilities: _____

Background Information

Have you been convicted of a felony within the past 7 years? Yes No

If yes, please explain: _____

During the past 5 years have you been discharged, suspended or asked to resign for any reason from any position?

Yes No If yes, please explain: _____

During the past 5 years have you had periods of unemployment? Yes No If yes, please explain: _____

Please Read Carefully Before Signing

I hereby certify that the information given by me is true and complete. I authorize The Library Bar & Grill and their representatives to contact my previous employers and all others for purpose of verification of information I have supplied. I release The Library Bar & Grill and all those providing such information from any liability resulting from the information released. I authorize schools, past or present employers and other persons named on this application to provide any information requested. I understand that misrepresentation or omission of facts may result in refusal to hire or termination of employment. Employment with The Library Bar & Grill is also contingent on my providing sufficient documentation necessary to establish my identity and eligibility to work in the United States. I further understand that if I am hired, my employment and compensation can be terminated with or without cause or notice at any time. This application is not a contract of employment between The Library Bar & Grill and I.

My signature is evidence that I have read and agree with all the above statements.

Applicants Signature: _____ Date: _____